



NATIONAL POWER CORPORATION

NOTICE TO PROCEED

27 September 2023

MR. JOSH P. ALCARAZ
Sales Executive
ANDJ BRIGHT PRINTING SERVICES
1760-1D Firmeza Street
Sampaloc, Manila
Email: joshalcaraz1784@yahoo.com

SUBJECT: NOTICE RE: PURCHASE ORDER NO. 058812-JAA

Dear **Mr. Alcaraz:**

Pursuant to Purchase Order No. **058812-JAA** in the total amount of **Twenty Nine Thousand Pesos (₱ 29,000.00)** for the **Supply and Delivery of Toner for PRO MFP M479DW intended for Fund Management Division** under PR No. **HO-FND23-003 (Item No. 1 - 4)**, you are hereby required to effect delivery of the goods within the period specified in the Purchase Order.

Failure to comply with the delivery period from receipt of this Notice to Proceed will result to the imposition of sanctions/penalties as prescribed by law.

Very truly yours,

ALEXANDER P. JAPON
Vice President, Admin & Finance

Cf: Atty. P. D. Mabbagu – SDM, Admin
Mr. R. A. Villarin – DM, Logistics
Ms. C. M. Bernardo – Manager, FMD

Received and Acknowledged by: Guiller Sasongco
Authorized Representative

Date: 9-29-23

